

City of Shannon Hills, Arkansas
Regular City Council Meeting
Nov 09, 2004

The Mayor called the meeting to order at 6:30 pm.
The Mayor led the pledge of Allegiance.

Roll Call: Present were Mayor Davis, Recorder-Treasurer Curt Wilson, Aldermen Bobby Riley, Rick Tribble, Dave Holsomback and Diane Everett. Aldermen Robyn Baker and Mike Kemp were absent, as was City Attorney Patrick Benca.
City Attorney Benca arrived at 6:34pm.
Aldermen Mile Kemp and Robyn Baker Arrived at 6:44pm.

Minutes: Minutes of the Regular meeting held on Oct 12, 2004 were presented for approval. Motion to approve was made by Alderman Riley. Second was made by Alderman Tribble. Motion was approved by voice vote with no opposition.

Financial Report: The Recorder-Treasurer presented the following verbal financial report:

General Fund Checking Account ...	\$46,676.19
Reader Board	\$ 455.92
Radio Fund	\$ 310.75
Emergency Light Fund	\$ 253.00
Petty Cash	\$ 272.35
Undeposited Funds	\$ 511.91
Reserve Account (Stephens)	\$47,903.95
Total General Fund Assets	\$81,830.51
Revenues for Sept, 2004	\$36,432.83
Expenses for Sept 2004	\$28,052.43
Payroll Fund	\$ 351.05
Street Fund Checking Account ...	\$12,103.09
Street fund reserve account	<u>\$33,096.30</u>
Total Street Fund Assets	\$45,199.39
LOPFI Account balance	\$21,875.71
Bond & Fine Account	\$26,286.24
Court Clerk Fund	\$19,799.21

Text Financial reports were distributed via e-mail the day before the meeting.

A motion to accept the financial report as provided was made by Alderman Holsomback. Second was made by Alderman Everett. Motion was approved by voice vote with no opposition.

Department Head Reports:

Fire Dept: (Mel Aldridge) Statistics (# of calls, runs etc) had not been given in a couple of months. Mel reported 1 **fire** run in August, 2 in Sept, and 1 in Oct. Rescur runs for that period were 8 in Aug, 9 in Sept and 4 in Oct. A total of 25 runs for the three-month period. A total of 131 runs thus far for 2004.

Meetings were recently held with OEM and other area Fire and Law enforcement Depts. to review the actions taken in recent storm and follow-up. The objective was to review effort and find ways to improve services next time. Equipment has been ordered using the Homeland Security Grant. FCC renewal has been received. Thanks to Police Dept for assistance in dealing with major structure fire on Shannon Hills Drive last week.

A check in the amount of \$1,000.00 from a Forestry Grant was presented to the treasurer.

Police Dept: (Chief Richard Friend) submitted written report. Entered into record without vote or discussion.

Public Works Dept: (David Passmore) submitted written report. Entered into record without vote or discussion.

Court Clerk: (submitted in writing)

Mayor Davis announced the need to add two items to the agenda. One is a new proposed Ordinance to restructure the City traffic violation codes. The second was a required renewal of an Ordinance to retain the 3-mil property tax as established several years ago. It must be renewed each year.

A motion, to add both items to the Agenda, was made by Alderman Baker. Second was made by Alderman Kemp. The motion was approved by voice vote with no opposition.

On invitation of Mayor Davis A motion was made by Alderman Kemp to add Citizen Ms Valdez to the agenda regarding a water bill adjustment request. Second was made by Alderman Riley. Motion was approved by voice vote with no opposition. However, when Ms Valdez was invited to take the floor, she was not present. Issue died.

Item 1. Projects update: (Tim Lemons) Mr. Lemons read and submitted a written status update on the Sewer Grant Project. His primary issue was getting signed easements from property owners by next meeting (Nov). He indicated that a couple of owners were not cooperative and that if easements had not been acquired by next months meeting, a condemnation process may have to be considered.

Water Sewer Bond Issue: We will be opening bids on the construction of the water storage tank at City hall on Dec 13, 2004. Should be able to award the bid at Council meeting scheduled for Dec 14, 2004.

Attorneys are working on case to acquire land for sewer treatment plant. Settlement is possible without court involvement but case is scheduled for Jan 2005.

Item 2. Ordinance 2004-12 (Annexation of acreage)

A motion was made by Alderman Kemp, with second from Alderman Baker, to suspend the rules and read only the title. Motion was approved by voice vote with no opposition.

Item 2. Continued...

First reading: The Ordinance was read by City Attorney Benca. A motion to approve was made by Alderman Kemp. Second was made by Alderman Riley. Ordinance was approved by voice vote with no opposition.

A motion was made by Alderman Kemp, with a second from Alderman Tribble, to suspend the rules and place the Ordinance on the floor for second reading, reading only the title.

Second Reading: The Ordinance was read by City Attorney Benca. A motion to approve was made by Alderman Kemp. Second was made by Alderman Everett. Ordinance was approved by voice vote with no opposition.

A motion was made by Alderman Kemp, with a second from Alderman Riley, to suspend the rules and place the Ordinance on the floor for third and final reading and invoking the emergency clause, reading only the title.

Third Reading: The Ordinance was read by City Attorney Benca. A motion to approve was made by Alderman Kemp. Second was made by Alderman Baker. Ordinance was approved by voice vote with no opposition. Ordinance 2004-12 is approved.

Item 3: Ordinance 2004-13 (City violations Ordinance)

An ordinance amending Ordinance 99-05 concerning violations and fines levied.

A motion was made by Alderman Kemp, with second from Alderman Everett, to introduce the Ordinance for first reading, reading only the title.

The Ordinance title was read by City Attorney Benca.

Motion to approve the Ordinance as presented was made by Alderman Holsomback, with Second from Alderman Everett. Motion was approved by voice vote with no opposition.

A motion was made by Alderman Kemp, with a second from Alderman Riley, to suspend the rules and place the Ordinance on the floor for second reading, reading only the title.

Second Reading: The Ordinance was read by City Attorney Benca. A motion to approve was made by Alderman Riley. Second was made by Alderman Everett. Ordinance was approved by voice vote with no opposition.

A motion was made by Alderman Kemp, with a second from Alderman Riley, to suspend the rules and place the Ordinance on the floor for third and final reading and invoking the emergency clause, reading only the title.

Third Reading: The Ordinance was read by City Attorney Benca. A motion to approve was made by Alderman Riley. Second was made by Alderman Everett. Ordinance was approved by voice vote with no opposition. Ordinance 2004-13 is approved.

Item 4: Ordinance 2004-14 (Renewal of 3 mil property tax)

An ordinance to continue the 3-mill [property tax rate for city Turnback.

A motion was made by Alderman Kemp, with second from Alderman Tribble, to introduce the Ordinance for first reading, reading only the title.

First Reading: The Ordinance title was read by City Attorney Benca. Motion to approve the Ordinance as presented was made by Alderman Kemp, with Second from Alderman Baker. Motion was approved by voice vote with no opposition.

A motion was made by Alderman Kemp, with a second from Alderman Riley, to suspend the rules and place the Ordinance on the floor for second reading, reading only the title.

Second Reading: The Ordinance was read by City Attorney Benca. A motion to approve was made by Alderman Kemp. Second was made by Alderman Riley. Ordinance was approved by voice vote with no opposition.

A motion was made by Alderman Kemp, with a second from Alderman Riley, to suspend the rules and place the Ordinance on the floor for third and final reading, reading only the title.

Third Reading: The Ordinance was read by City Attorney Benca. A motion to approve was made by Alderman Kemp, Second was made by Alderman Tribble. Ordinance was approved by voice vote with no opposition. Ordinance 2004-14 is approved.

Item 5. Resolution of Appreciation to Officer Gene Gentry. Resolution 2004-13
Motion to Approve the Resolution was made by Alderman Kemp. A Second was made by Alderman Baker. The Motion passed by voice vote with no opposition.

Item 6. Water Damage to Police Building and other issues...

Chief Friend Talked about some of the work done by the police Department and Officer Goss in particular. He was assured that a resolution of appreciation would be forthcoming. Also, Chief Friend showed pictures of, and discussed water damage that has occurred in the Police Building. It is clear that substantial renovation or a new building will soon be in order. He reported on several options that were available ranging from a singlewide mobile home to a new City complex. A possible short-term solution may be to lease space for the Police Dept. No action was taken.

Item 7. Executive Session

At 7:15pm the meeting recessed and the Council entered Executive Session to discuss some personnel matters.

At 7:34pm the Regular meeting went back in session. No Direct action occurred as a result of the executive session but the Council assured the Chief that he had their support and that he was in charge of the department.

Item 8. Employee Insurance

Chief Friend reported that he had contacted 2 insurance agents who indicated that they could offer insurance coverage for the employees within the cost constraints presently set by the City. However, the package, as offered, insures a family and the current mindset of the council is that coverage paid by the city is to cover employees only and that any family coverage would be the employee's cost to bear.

A motion was made by Alderman Riley with a second from Alderman Kemp authorizing modification of the Ordinance or other documents to allow the coverage offered as long as

the maximum premium per month, per employee remains at or below the \$335.00 limit currently established. Motion was approved via voice vote with no opposition.

Item 9. Reassignment of Employee slot.

Chief Friend requested changing the title and function of the second part-time 2 position on his staff that has been vacant for several months. He asked that the part-time slot be redefined as a part time position title Administrative Assistant. He wants to fill the position with an individual who would keep the police station open and occupied for more hours and would have someone there to answer phones, file etc...

A motion was made by Alderman Kemp, with a second from Alderman Riley, that the budget line item be changed to reflect a new position title along with any other changes needed in order to implement the changes requested by Chief Friend. The motion was approved by voice vote with no opposition.

Comments from the Floor:

An unidentified citizen asked about construction going on in her neighborhood. Mayor Davis explained that they were installing a new sewer line in the location she described.

City Attorney Benca reported that a check should soon be arriving from the insurance company as settlement for the bridge collapse.

A motion to adjourn was made by Alderman Baker. A second was made by Alderman Holsomback. The motion was approved by voice vote with no opposition.

The Meeting Adjourned at 7:47pm.

Date: _____

Approved: _____
Larance Davis, Mayor

Attest: _____
Curt Wilson, Recorder-Treasurer